

Advice for Street Reps

from the Downley Parish Council Covid-19 Action Group

setting up your street association or neighbourhood group

Objectives

- Enable Street Reps to distribute National and Local information
- Help residents to alert Reps of fraud, people in need, and other events



Plan which houses you will cover

- Ask around if someone else has already set up a group
- Choose which houses you will cover
- 40-60 houses in a group is best - combine smaller groups



Organise a key team with 2-3 members

- Always have a backup Street Rep in case you fall ill
- Establish communication between the Reps and then the group



Introduce yourself to your street

- Contact residents online, by leaflets, or in person
- Tell everyone your name, contact details, and about yourself
- Let them know they can go to the group or Reps for help
- Make a list of who is in your area, and how to contact them
- Some people might prefer not to be on Facebook/WhatsApp



Communicate with your group regularly

- Make sure everyone has two neighbour's phone numbers
- Remember to contact everyone - not just people online



Check any information before you share it

- Only share information from [nhs.uk](https://www.nhs.uk) or [gov.uk](https://www.gov.uk)
- There is a lot of fake news, which can be dangerous
- Keep the news positive - Keep Calm and Carry On

need more help ?

- Remember to reach out to other Street Reps around you
- Templates, resources, and advice is available at [downley.org](https://www.downley.org)
- Email info@downley.org for more help
- Street Association can be found at [streetassociations.org](https://www.streetassociations.org)